Partnership Services

Acceptable Use Policy for Key Stage 2 Pupils

- I will take care when using the school IT equipment and use it responsibly

- I will keep my passwords private unless I need to share them with a trusted adult

- I will inform an adult if I see or receive any unpleasant text, images or messages

- I will not interfere with anyone else's passwords, settings or files on the computer

- I will be careful when downloading material from the internet or using material I have brought into school because I understand the risks from virus infections

- Any work I upload to the internet will be my own

- I know I need permission to take someone's photograph or to video them

- Any messages I post online or send in an email will be polite and responsible

- I will not send or forward messages or create material which is deliberately intended to upset other people

- I know I must take care about giving away my personal information and making contact with people I do not know when using the internet

- I understand that the school may check my use of IT and contact my parent/carer if they are concerned about my online safety

- I understand that if I do not follow these rules I may not be allowed to use the school computers or access the internet for a period of time and that this may happen even if the activity was done outside school

Pupil name...

Signed..

Relationship to child…………………………………………………………..

Reviewed September 2015

Kirklees COUNCIL