



East Bierley CE (VC) Primary School  
South View Road  
East Bierley  
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Head Teacher: Mrs L Upham | Deputy Head Teacher: Miss F Mitchell

Dear Parent/Carer

3<sup>rd</sup> October 2017

On Tuesday 17<sup>th</sup> October, we would like to take Class 5 on a trip to the National Media Museum in Bradford in connection with their work on Space. The trip will be in school hours and we will be using public transport. A packed lunch with drink (no cans, fizzy drinks or bottles please) will be required, along with school uniform. No pocket money will be necessary.

The cost to the school will be £2.85 per pupil. This being made up of £2.45 for the bus fare and 40p insurance. **£2.85 will now be payable on our Parent Pay system.** No pupil will be omitted through lack of contributions, but if we cannot cover the cost we may have to notify you of its cancellation and return any contributions already made. In case of any difficulty please call in and see the Head teacher personally.

Please note: the cost includes Off Site Activities Insurance for Schools for each child with Ace Insurance Company, covering personal injury and loss or damage to personal property. Under this policy there is an excess of £15, and in the event of a claim being made it will be paid (under satisfactory circumstances) less the £15 excess. No payment will be made on a claim below this amount.

You are required to complete the attached Parental Consent Form and return it to school as soon as possible. Failure to do so will unfortunately result in your child being omitted from the trip. Please ensure that you complete all parts of the form so that in the unlikely event of an accident or incident, you would be able to be contacted by the school as soon as details are known.

Yours faithfully

Miss C Tipple  
Cl 5 Teacher